

INSTRUCTION

No.7552/1 DATE 16/10/2015

ON

APPROVAL OF THE PROVISION OF SEVERAL FUNCTIONS OF NATIONAL CENTER OF REGISTRATION ONLY IN THE ELECTRONIC COUNTER

Pursuant to Article 102, paragraph 4 of the Constitution of the Republic of Albania, Article 70/2 of Law no. 9723, dated 13.05.2007 "On the National Registration Center as amended, Law No.9880, dated 25.2.2008" On Electronic Signature ", Law No. 10273, dated 29.4.2010" On electronic document " "

ORDER :

1. Approval of functional services to be provided only through the electronic counters of entities for natural and legal persons with 100% Albanian ownership, according to table no.1, attached to this instruction and is an integral part of it.
2. The functional services provided in Table No.1 shall be provided electronically via portal e-Albania in accordance with the law, the by-laws for its implementation and the procedures provided in the Instruction No. 739, dated 26.01.2015 "On the procedures of electronic registration and publication ".
3. The temporary suspension of activity, activation and de-registration, will continue to be done in the service counters of NRC .
4. National Registration Center is in charge for the implementation of this Instruction .

This instruction enters into force immediately and is published in the Official Journal

MINISTER

ARBEN AHMETAJ

Table no. 1

| No. | Title of functional services | Type of application for the functional service |
|------------|--------------------------------------|---|
| 1. | Initial Registration | Initial registration of limited liability companies (sh.pk) |
| | | Initial registration joint stock company (sh.a) |
| | | Initial Registration Limited Company |
| | | Initial Registration Collective Company |
| | | Initial Registration Simple Company |
| 2. | Other mandatory registrations | Other compulsory registration, according to article 43, items 2 and 3 / b / d / dh / e. of Law no. 9723/2007 "On NRC" as amended, for legal persons mentioned in point 1 above. |
| 3. | Voluntary Registration | Voluntary registrations under Article 44 of Law no. 8723/2007 "On NRC" as amended for legal persons mentioned in point 1. |
| 4. | Registration of financial statements | Deposits of annual financial statements, performance report and audit report, held in accordance with legal requirements, in cases when the maintenance of these documents is mandatory |