

**LAW**  
**no.10 081, dated 23.2.2009**

**ON LICENCES, AUTHORIZATIONS AND PERMITS IN THE REPUBLIC OF ALBANIA**  
*(As amended by Law no.6/2015, dated 12.2.2015, published in the Official Journal no.31)*

*(updated)*

Pursuant to articles 78 and 83, paragraph 1 of the Constitution, upon the proposal of the Council of Ministers,

**ASSEMBLY**

**OF THE REPUBLIC OF ALBANIA DECIDED:**

**CHAPTER I**  
**GENERAL PROVISIONS**

**Article 1**

**Purpose of the law**

This law aims to improve the business climate by reducing administrative barriers to free initiative in carrying out economic, commercial or professional activities or using public goods, while guaranteeing the public interest protection in exercising these activities and using public goods.

**Article 2**

**Objective and scope**

1. This law sets out:

- a) principles for determining the activities, actions and types of public goods, the exercise, performance and use of which is subject to licensing, authorization or permit;
- b) principles for determining the terms, procedures and deadlines for the validity of licenses, authorizations and permits, and principles for the causes and procedures of their revocation;
- c) organization and content of the National Register of Licenses and Permits;
- ç) procedures for handling some licenses, authorizations and permits under the competence of central institutions;
- d) rules on the organization and functioning of the National Licensing Center.

2. The law applies to:

- a) all licenses and authorizations for economic, commercial, professional and other similar purposes, except those of a personal nature;
- b) all permits for the use of public goods, for the purposes of the above mentioned activities, except for the use of public goods for personal purposes.

**Article 3**

**Definitions**

1. In this law, the following terms shall have the meanings ascribed below:

- a) “Ministry” means the ministry covering economy-related issues.
- b) “Minister” means the minister covering economy related issues.
- c) “Responsible Minister” means the minister covering the scope of activity, based on the provisions of legislation in force, for a certain license/authorization/permit.
- ç) “Central Institution” means the Council of Ministers, every ministry and every public subordinate institution thereof.

d) "Independent institution" means every independent institution, according to the Constitution or established by law and any bodies of the local government units having the power to grant a license, authorization or permit.

dh) "Other institution" means any central or independent institutions with certain powers to verify the fulfillment of the license /authorization /permit requirements and any private entity to which such a power has been granted, according to law.

e) "Activity" means any activity of commercial, economic, professional nature or any other similar activities for personal purposes.

ë) "Action" means any specific act of commercial, economic, professional or any other similar nature, which is not of a personal nature, carried out in the course of an activity which is licensed or not, or during the use of a public good, whether or not subjected to permit.

f) "Public good" means a state public immovable property, according to the relevant legislation, as well as other public goods such as air, water, natural resources, environment, in general, cultural heritage, frequency and other related ones, according to the legislation in force.

g) "Use of public good" means the right to administer a public good, to enjoy its fruits, to change its physical characteristics, to use it as a substance, to use space for construction, to discharge waste in the environment, and other related forms of use, for the purposes or needs of an activity, as defined in the legislation in force.

gj) "License" means the administrative act recognizing to its holder the right to initiate and exercise the type of activity, in accordance with the conditions set out therein.

h) "Authorization" means the administrative act recognizing its holder the right to carry out one or several actions, in accordance with the conditions set out therein.

i) "Permit" means an administrative act recognizing to its holder the right to use a public good, in accordance with the conditions set out therein.

j) "License /authorization /permit holder" is a legal entity or a natural person, who has obtained a license, authorization or permit.

k) "License /authorization permit conditions" are those conditions, the preliminary and /or continuous fulfillment of which by the license /authorization /permit holder is mandatory.

l) "License /authorization /permit requirements" is that part of the terms, on whose fulfillment the granting of the license /authorization /permit is based.

ll) "License /authorization /permit obligations" is that part of the conditions to be met during the conduct of the activity, action or use of the public good.

m) "Supporting document" means a written act of a public or private institution or an act produced by the applicant, proving the fulfillment of a licensing /authorization/permit condition.

n) "Other accompanying document" is a mandatory document to be submitted, for the supply with a license / authorization / permit that is not a supporting document.

nj) "Accompanying Documents" shall be the supporting documents and other accompanying documents as a whole.

o) "Applicant" is a natural person or legal entity, claiming to obtain a license, authorization or permit.

p) "NLC" is the National Licensing Center.

q) "Register" is the National Register of Licenses, Authorizations and Permits.

2. In the meaning of this law, all terms used in other applicable legislation, such as a certificate, consent, registration, notice, notification, contract, or even the terms referred to as license, permit, authorization, and any other terms the meaning of which, according to the purpose in the legislation, respectively corresponds to the terms 'license, authorization or permit', as defined in this law, shall be deemed a license, authorization or permit.

CHAPTER II  
PRINCIPLES OF LEGAL AND SUB-LEGAL INITIATIVES  
IN THE FIELD OF LICENSING, AUTHORIZATION AND PERMITS

Article 4

**Initiatives in the field of licenses/authorizations/permits**

Any initiative of a draft law or bylaw proposing the provision in Albanian legislation of:

- a) a license for the exercise of an activity;
- b) a permit for the use of a public good;
- c) an authorization to carry out an action;
- ç) license, authorization or permit conditions;
- d) accompanying documents for obtaining a license, authorization or permit;
- dh) reviewing and decision making procedures for the obtainment of a license, authorization or permit;
- e) the validity term of a license /authorization /permit;
- ë) the competent body for inspection or revocation of the license /authorization /permit and /or the grounds for their suspension and /or revocation; for each of the above mentioned cases, shall be compliant with the principles set out in articles 5 to 12 of this Chapter.

Article 5

**General principles**

1. The exercise and performance of activities within the territory of the Republic of Albania are, as a rule, free and not subject to licensing or authorization, unless otherwise provided by law.

2. The use of public goods within the territory of the Republic of Albania shall, as a rule, be carried out only by the subjects/entities that are permitted for this purpose, on the basis of a permit under the legislation in force, unless the public good, due to its nature and characteristics, is for free use of the general public or is otherwise provided by law.

3. Unless otherwise provided by this law, as a rule, the general license, authorization and permit conditions, the competent body assessing the compliance with these conditions, the competent body for the license, authorization and permit inspection and/or revocation, as well as the grounds for revocation shall be stipulated by law, while the special license, authorization and permit conditions, accompanying documents submitted for the obtainment of license, authorization or permit, the license, authorization and permit validity term, reviewing and decision making procedures and deadlines for their execution, as well as the revocation procedures shall be approved by a bylaw pursuant to and for the implementation of this law and of the law providing for such a license, authorization or permit.

Article 6

**Principles to determine the activities subjected to licensing and authorization**

An activity or performance of an action through licensing or respectively, authorization, shall be exercised only if the following two conditions are met:

a) the exercise of an activity or improper performance of an activity may affect life, health, lawful rights and interests of citizens, public order and security, national security, fair competition or proper functioning of the market, a public good, social objectives and any other public interest of this nature;

b) the adequate guarantee of the interests specified in letter "a" of this article, notwithstanding the existence of subsequent evaluation, observatory and punitive rules, standards and mechanisms, cannot be achieved without a process of self-declaration, review, inspection and assessment of the fulfillment of certain predefined requirements before the commencement of the activity or the action performance.

## Article 7

### **Principles to determine the activities subjected to permit**

A public good through a permit is used only if one of the following conditions is met:

- a) where through the permit granting process, the aim is to obtain the best counter-value in the public interest;
- b) free use of a public good by subjects/entities that do not possess knowledge, technology or other necessary safeguards causes or could cause its damage or improper use;
- c) where the public good, due to its limitation in quantity, extent, space or time or other reasonable circumstances, does not allow, except for a limited number of users or limited use, or the free use of a public good by an unlimited number of subjects/entities or without limitation to quantity and /or extent in space and /or time causes or may cause its damage or improper use.

## Article 8

### **Principles to determine licensing/authorization conditions**

1. The licensing or authorization conditions are based on the principles of proportionality, debureaucratization and reduction of administrative barriers.
2. The licensing or authorization conditions shall properly respond to the public interests they guarantee and may be professional or physical skills, experience or knowledge, organization, mastery of a certain technique or technology, condition or property guarantee, legal status or conduct and ethics standards.
3. The licensing or authorization conditions are defined and stated, based on objective, measurable, simple and comprehensible indicators.
4. Any applicant who meets the licensing or authorization requirements shall be entitled to exercise that activity or, respectively, to carry out that action.
5. Exceptionally, in view of protecting the public interest, pursuant to article 6 of this law, a quantitative limitation of activities or actions may be defined by limiting the number of licenses for that activity or of authorizations for that action.
6. In the case provided for in paragraph 5 of this article, the legal initiative stipulates that the license or authorization shall be granted to a limited number of applicants who, in addition to the fulfillment of basic licensing requirements or, respectively, of authorization, also achieve the best evaluation compared to other applicants, in accordance with certain competitive, pre-determined, transparent and fair requirements and procedures.

## Article 9

### **Principles to determine permit conditions**

1. The permitting conditions for any kind of public goods, are based on the principles of preservation, increase and proper use of the public good, maximizing public benefit, as well as proportionality, debureaucratization and unfair non-discrimination.
2. Permit conditions are defined and demonstrated, insofar as possible, into objective, measurable, comparable, simple and comprehensible indicators.
3. The permitting requirements shall properly correspond to the public safeguarding interests which may have a qualifying and /or competing nature.
4. Qualifying requirements serve to select applicants that meet the minimum and/or necessary requirements for using the public good. Assessment of the fulfillment of qualification requirements may be part of a permitting process or of a preliminary licensing process. In this case, licensing is a preliminary requirement for the permitting process.
5. Competitive requirements serve to determine the applicant offering the most appropriate use and /or the best counter-value compared to other applicants, who have met the qualifying requirements. The competition is based on pre-determined, transparent and fair requirements and procedures.

## Article 10

### **Principles to determine license, authorization and permit procedures**

1. The assessment of the fulfillment of license, authorization or permit granting requirements shall be based, as appropriate, on the applicant's self- declarations, documents issued by other public bodies or other private institutions conducting assessments, preliminary inspections or on the organization of tests, exams, competitions, interviews, hearings or other appropriate methods.

2. The procedures for handling applications for licenses, authorizations and permits shall be clear, simple, transparent and shall be based, as far as possible, on:

- a) acquiescence/silent approval;
- b) electronic means of information and communication, including on-line application;
- c) one-stop-shop model;
- ç) the integrated exchange of information and documentation between public bodies;
- d) payment for the license /authorization /permit administrative service, where provided,

which should cover only the documentary cost;

dh) taxes and /or fees for issuing licenses /authorizations /permits, where provided, shall be reasonable and in view of achieving the objectives of these instruments.

These procedures should be carried out within the shortest time possible.

3. Where the documents proving the fulfillment of the license, authorization or permit requirements or data declared by the applicant are available in the electronic records of public institutions and are accessible by the public body where the application is filed, the applicant shall not be obliged to submit those documents, provided that he/she clearly specifies in the request-reference of this data in the respective register.

4. The public bodies which are competent in the process of granting licenses, authorizations or permits shall, in any case, provide through their official websites and other proper means of communication, full information of interested parties and public about the legal framework, requirements, procedures, deadlines, application forms and accompanying documents, and shall provide counseling services to the applicant.

## Article 11

### **Principles to determine the license, authorization and permit deadlines**

1. The deadline foreseen for the validity of the license /authorization/permit shall be duly determined for achieving the purpose.

2. A license validity, as a rule, shall be for an indefinite term and, otherwise the deadline shall be as long as there is a reason to believe that licensing conditions will continue to duly perform their function throughout this term.

3. A permit validity term shall be as long as there is reason to believe that the permit conditions will continue to duly perform their function during this period.

4. An authorization validity term shall be as long as to allow smooth performance of an authorized action.

## Article 12

### **Principles to determine the causes and procedures for license/authorization/permit revocation**

1. Unless otherwise provided, the license/authorization/permit shall be revoked if the title holder does not any longer meet the requirements for granting this title or violates the obligations set out therein.

2. The non-fulfillment of requirements or violation of obligations, as a rule, shall be established *ex poste* by the competent inspection bodies.

3. Before taking a revocation decision, as a rule, the competent body shall order the re-fulfillment of requirements or correction of the violation of obligations, within a reasonable time limit, without suspension of the title and/or title suspension, for a reasonable time limit, until the execution of order for the re-fulfillment of requirements or correction of the violation of

obligations.

4. The suspension order shall be revoked by the competent body, in accordance with the legislation in force, if it is deemed that the title holder has complied with all orders, as appropriate.

5. The license/authorization/permit, as a rule, shall be revoked:

a) where the circumstances are such as it would be meaningless or impossible for the fulfillment of requirements or correction of the violation of obligations by the holder, within any reasonable term of suspension;

b) in case of the non-execution of orders within the reasonable suspension time limits;

c) in case of serious violations due to guilt of the holder and/or where the violation has prejudiced the public interest guaranteed by the relevant title or the legislation in force.

### Article 13

#### **Procedures for legal and sub-legal initiatives in the field of licenses, authorizations and permits**

1. Any normative initiatives in the field of licenses /authorizations /permits, pursuant to article 4 of this law, shall be publicly announced in the National Register of Licenses and Permits, in the official website and by other appropriate means, at least 30 days prior to its final review by the approving body. In the case of draft laws for which the right to initiative is exercised by the Council of Ministers, the announcement shall be made 30 days before the submission for review and approval to the Council of Ministers by the responsible Minister and the Minister.

2. The announcement, according to paragraph 1 of this article, contains, at least, the impact assessment report according to paragraph 5 of this article and the respective draft act.

3. During this period, any other public bodies, interested parties or the public may send their observations. Within this period, the initiating body shall organize at least a public hearing to be informed of the recommendations of other bodies or interested parties.

4. During the reviewing and approval process, except as provided by the legislation in force, any initiatives, according to paragraph 1 of this article, shall be accompanied by the following documents:

a) advisory opinion of the National Licensing Center;

b) impact assessment report.

5. The Impact Assessment Report includes detailed information on the objectives and goals of the initiative, options for achieving the objectives, comparison of different options, expected consequences of the proposed option, compliance of the proposed option with each of the principles of this law, a summary of public consultations developed, as well as remarks and proposals made during these consultations.

6. The Council of Ministers, upon the proposal of the Minister, defines detailed rules for the impact assessment procedure and the content of the relevant report.

### CHAPTER III

#### **NATIONAL REGISTER OF LICENSES, AUTHORIZATIONS AND PERMITS**

### Article 14

#### **National Register of Licenses, Authorizations and Permits**

*(As amended by Law no.6/2015, dated 12.2.2015)*

1. Any licenses/authorizations/permits in the Republic of Albania, issued by central or independent institutions, shall enter into force immediately and shall be published in the National Register of Licenses and Permits, unless the entry into force of the act approving it, is related to the publication in the Official Journal.

2. The National Register of Licenses, Authorizations and Permits is an integrated portal of electronic data serving as a procedural publication /advertisement instrument and as an official electronic archive, and ensures transparency in the field of granting of licenses, authorizations and permits.

3. The register is structured into three parts:

- a) register of legal and sub-legal initiatives in the field of licenses/authorization/permits;
  - b) information system according to the categories of licenses, authorizations and permits;
  - c) applying register of licenses and permits.
4. The register of legal and sub-legal initiatives contains all draft acts of the legal and sub-legal initiatives in the field of licenses/authorizations/permits, relevant impact assessment report and advisory opinion of the NLC.
5. The information register contains, for each category of license/authorization/permit, at least the following types of data:
- a) legal and sub-legal applicable framework;
  - b) requirements and obligations of licenses, authorizations and permits, accompanying documents to be submitted and application forms;
  - c) reviewing and decision making application procedures;
  - ç) instructions for the filing of requests.
6. The applying register includes the following data:
- a) every application for the obtainment of a certain license/authorization/permit or for making changes therein;
  - b) every interim awards of the other institutions involved in the process of assessment of the fulfillment of license/permit conditions;
  - c) every decision for the final approval or refusal of an application;
  - ç) every decision for ordering the re-fulfillment of the requirements or correction of the violations of obligations of the license/authorization/permit or the license/authorization/permit suspension;
  - d) every decision for the revocation of a license/authorization/permit;
  - dh) every administrative or judicial decision issued for the complaints against the decisions provided for in letters “b” to “d” of this paragraph;
  - e) every granted and valid license/authorization/permit;
  - ë) court decisions for the removal to the holder of a license/authorization/permit, of the right to exercise the licensed activity or removal of the right to use a public good;
  - f) every other decisions for a certain license/authorization/permit.
7. The Council of Ministers, upon the proposal of the minister and the responsible minister, shall define the categories of authorizations being part of the applying register and one or some of the data provided for in paragraph 6 of this article, included in the applying register in respect thereof.
8. The National Register is kept by the NLC, which ensures its overall administration and maintenance. NLC, every independent and central institution, according to letter “b” of the third paragraph of article 15 of this law, shall be responsible for the administration and completion under this law, of the National Register for the section of licenses/authorizations/permits under their competence.
9. The body launching the legal initiative, unless is the institution referred to in paragraph 8 of this article, shall send for publication to the NLC the draft act and impact assessment report.
10. Every other institution under paragraph 5 of article 20 of this law, competent to examine the license/authorization/permit requirements, shall have access to the National Register to publish its decision in the process of reviewing the application for license/authorization/permit.
11. Every institution under certain competences to handle a request or under inspection, suspension, revocation competences or resolving an administrative appeal against the decisions taken in exercising these powers, has direct access to the register to publish the relevant applications, appeals and decisions and shall be obliged to publish, respectively, its appeal and decision, unless otherwise provided for in this law.
12. The court decisions according to letters “dh” and “ë” of paragraph 6 of this article, shall be notified by the court within a period of 5 days from the moment they are rendered, to the institution administering the register for licenses/authorizations/permits under the relevant competence. The notice shall be made by proper means.
13. The register is freely accessible to the public, except for the data of limited or prohibited access, according to the legislation in force.
14. The Minister approves detailed rules for the operation of the register, creation,

administration, formatting, content, connection to the network with the institutions involved in the license/authorization/permit process, as well as the procedures for its security.

#### CHAPTER IV COMPETENCES FOR HANDLING LICENSES/AUTHORIZATIONS/PERMITS OF THE CENTRAL INSTITUTIONS

##### Article 15

##### **Competence for handling licenses/authorizations/permits** *(As amended by law no.6/2015, dated 12.2.2015)*

1. Licenses and permits according to the fields and categories under the competence of central institutions, are provided for in the annex attached to this law and being integral part thereof. The fields of authorizations under the competence of central institutions are the same as the fields for licenses and permits provided for in the annex attached hereto.

2. The provision of categories of licenses/authorizations/permits under the competence of central institutions, other than those provided for in the annex, shall be possible only through the amendment of this annex.

3. The applications for licenses and permits provided for in the annex or subcategories thereof, as well as for the authorizations according to the fields provided for in the annex or subcategories thereof, shall be handled:

- a) as a rule, by or through NLC;
- b) in exceptional cases, by the bodies stipulated under the relevant applicable legislation, without NLC involvement.

4. The Council of Ministers, upon the proposal of the minister and of the responsible minister, shall define:

- a) subcategories of the licenses, authorizations and permits provided for in the annex;
- b) categories and subcategories of the authorizations according to the fields provided for in the annex;
- c) licenses, authorizations and permits or their subcategories, the applications for which are handled by or through NLC under chapter V of this law.

#### CHAPTER V LICENSE/AUTHORIZATION/PERMIT PROCEDURES BY OR THROUGH NLC

##### SECTION 1 DIVISION INTO GROUPS

##### Article 16

##### **Groups of licenses/authorizations/permits**

1. The Council of Ministers, upon the proposal of the Minister and the responsible Minister, shall approve the division of licenses, authorizations and permits and /or their subcategories, which are handled by or through NLC, into one of the three groups defined in paragraphs 2 , 3 and 4 of this article.
2. The first group includes those categories or sub-categories for which the assessment of the compliance with the requirements is based only on the applicant's self-declarations.
3. The second group includes those categories or subcategories in respect of which the assessment of compliance with the requirements, other than the applicant's self-declarations, is based on at least one of the conditions, as well as on the supporting documents submitted by the applicant.
4. The third group includes those categories or sub-categories in respect of which, except as provided for in paragraphs 2 and 3 of this article, the assessment of the compliance with the requirements for at least one of them, is based on the conduct of an inspection, test, competition, interview, hearing or other assessment method.



SECTION 2  
APPLICATION, EXAMINATION AND DECISION MAKING

Article 17

**Common rules for the application for licensing/authorization/permit for all groups**

1. The application for license/authorization/permit or their subcategories shall be submitted to the NLC under procedures of article 34 of this law.
2. The application consists of the completed standard form and the relevant accompanying documents.
3. The standard form includes, at least the following data:
  - a) name of the category/subcategory;
  - b) type of activity, action or public good and its use;
  - c) data on the identification of the applicant and of the person filing the application;
  - ç) place or places of exercising the activity, execution of the action or use of good;
  - dh) applicant's declaration proving that he/she is aware of license/authorization/permit requirements and is compliant with them (for the requirements the fulfillment of which is self-declared);
  - e) declaration for the authenticity of accompanying documents and/or which he/she is aware of and/or accepts the license/authorization/permit obligations and shall be compliant with them;
  - ë) address for communication;
  - f) list of accompanying documents to be submitted.
4. NLC cannot claim the submission of documents or provision of other information not foreseen in the application form.
5. The completed form and accompanying documents, for each application submitted, shall be published by the NLC in the register by the next working day, from the date of the submission of application.

Article 18

**Examination and decision making for the first group**

1. NLC shall examine the applications for the first group, based on the order of their submission and shall decide within a deadline of 2 working days from the date of the submission of application.
2. NLC shall examine:
  - a) identity of the signer and the fact whether he/she is the person that can submit the request under this law;
  - b) full and accurate completion of all mandatory data requested in the application form;
  - c) submission of all other accompanying documents, if requested;
  - ç) fulfillment or not of the requirements, respectively, of licenses/authorizations/permits;
  - d) service fee payment.
3. The examination of the compliance with the requirements for the first group according to letter "ç" of the second paragraph of this article, shall be based only on the applicant's self-declaration.
4. NLC shall refuse the application if:
  - a) the person who has submitted the application is not the person that can submit the request under this law;
  - b) the completed form is not full or includes corrections and its content is not clear or is illegible;
  - c) all other accompanying documents are not submitted, they are not submitted in the required form or include unproven corrections or deletions under the relevant provisions, as well as when their content is not clear or is illegible;
  - ç) the applicant does not meet the relevant license/authorization/permit requirements;
  - d) the service fee payment is not executed.
5. Otherwise, the NLC shall approve the request.

#### Article 19

##### **Examination and decision-making for the second group**

1. NLC shall examine, according to paragraph 2 of article 18 of this law, applications for the second group, by the order of their submission, and shall take a decision within a period of 4 working days from the date of submission of the application. NLC shall also examine the submission of all supporting documents.

2. The assessment of the compliance with license /authorization/permit requirements is based only on the self-declarations and supporting documents submitted by the applicant.

3. Refusal and approval of the application shall be made due to reasons referred to in paragraphs 4 and 5 of article 18 of this law.

4. The application shall be also rejected if all the supporting documents are not submitted, they are not submitted in the required form or include unproven corrections or deletions, in accordance with the relevant provisions, or where their content is unclear or illegible.

#### Article 20

##### **Examination and decision-making for the third group**

1. NLC shall examine beforehand, in accordance with paragraph 1 of article 19 of this law, the requirements for the third group based on the order of their submission.

2. NLC assesses only the compliance with the requirements under its competence, based on the applicant's self-declaration and /or supporting documents, according to the same procedures and deadlines, as the case may be, for the first or second group. Assessment of the compliance with other license/authorization/permit requirements is conducted according to paragraphs 4 and 5 of this article.

3. If NLC finds one of the grounds of refusal, it shall decide on the final rejection of the claim.

4. Otherwise, NLC shall publish in the register the preliminary decision on the transition to the second phase of review/examination and shall notify by email other institutions that consider the fulfillment of one or several license/authorization/authorization requirements under their competence.

5. Other institutions, within a specific time limit, shall check the compliance with the license/authorization/permit requirements under their competence by conducting the assessment, inspection, organizing the test or competition, interviewing or hearing, or applying another appropriate method and expressing their approval or refusal to fulfill or fail to meet the relevant requirements. Refusal also provides for its grounds. Refusal or approval shall be immediately published by the institution in the register.

6. If the act of approval or refusal by one of the institutions is indispensable beforehand for reviewing the same requirement or another requirement of license / authorization / permit by another institution, the deadline set for the latter shall commence since the publication in the register, of approval or refusal of the first institution.

7. The deadline set out in paragraphs 5 and 6 of this article is the deadline for reviewing whether or not the relevant requirement is met by the other institution and is determined by the Council of Ministers for each category /subcategory. The deadline shall be running from the date of publication of the NLC decision, according to paragraph 4 of this article.

8. The non-publication of the reply within the time limits stipulated in paragraph 5 or 6 of this article or where the refusal does not contain the ground of refusal, it shall be deemed as acquiescence of the other institution.

9. No later than 2 days from the expiry of the last and longest deadline under paragraph 5 or 6 of this article, NLC shall take a final decision on the application submitted.

10. If also one of the other institutions has decided on the refusal and its grounds, NLC shall decide to refuse the request, otherwise NLC shall decide, respectively, on the approval.

Article 21  
**Combination of procedures**

1. Licenses, authorizations and permits handled, under this law, by or through NLC and for which according to the relevant legislation in force, the assessment of the compliance with license /authorization / permit requirements is made for some of the requirements before the commencement of the activity, while the assessment of the compliance with other requirements is conducted only after a certain period of activity, shall be treated as follows:

- a) the procedure undergoes the following two steps: temporary license /authorization /permit and final license/authorization /permit;
- b) temporary license /authorization /permit, according to letter "a" of this paragraph, shall be for a definite term under the relevant legislation in force and the holder shall submit the application for the final license /authorization /permit, prior to the expiry of provisional deadline.

2. Licenses, authorizations and permits handled under this law, by or through NLC and for which, according to the relevant legislation in force, the assessment of the compliance with license/ authorization / permit requirements is made in two steps and in the second step only the application of the subject/entity that has successfully completed the first step is examined, shall be treated as follows:

- a) The procedure undergoes the following two steps: approval of the successful accomplishment of the first step and final license /authorization /permit;
- b) upon notification by the NLC of the decision of approval for the successful accomplishment of the first step, the applicant shall submit the accompanying documents for the second step within the relevant deadline.

3. The administration of each of the steps provided for in letter "a", respectively, of paragraphs 1 and 2 of this article is subject, as the case may be, to the procedures of this law for the first, second or third group. The Council of Ministers defines the group, according to which each step is addressed.

Article 22  
**Content of decision and acquiescence**

1. The decision to approve or reject the application is taken according to the standard form and is notified according to the procedures of article 34 of this law.

2. The decision of refusal contains all the grounds of refusal, while the decision for approval also includes details of the respective bank account, as well as the value of the tax/ fee to be paid if provided for by the applicable law.

3. The decision of refusal, taken under paragraph 10 of article 20 of this law, also includes the decision, according to the standard form of the other institution that has decided the refusal.

4. The resubmission of application after refusal shall be treated as a new application.

5. In the event that NLC, within the deadline set by this Chapter, does not publish the decision of refusal or approval from the submission of the application, then the application shall be deemed automatically acquiesced and the electronic system shall immediately generate the approval decision. The acquiescence decision is automatically published in the register by the electronic system.

6. Paragraph 5 of this article shall not apply to the requirements for the third group, if even one of the other institutions, according to paragraph 5 of Article 20 of this law, has rejected the refusal.

SECTION 3  
**LICENSE/AUTHORIZATION/PERMIT TITLE AND ITS ISSUANCE**

Article 23  
**Content of the license/authorization/permit title**

1. The license/authorization/permit shall be issued on the basis of the approved forms constituting its title.

2. The title contains, at least the following data:
- a) NLC name and coat of arms;
  - b) series, number and date of approval and entry into force;
  - c) data on the identification of the holder;
  - ç) type of activity, action or of public good and its use;
  - d) place where the activity is exercised, the action is performed or the good is used (if defined as data required for the category/subcategory);
  - dh) limitations to the exercise of activity in carrying out the action or using the public good (if any);
  - e) term of validity;
  - ë) signature of NLC authorized representative and the relevant seal of the institution;
  - f) other specific data in accordance with the category/subcategory;
  - g) annex.
3. The Annex includes all specific or general obligations in accordance with the legislation in force, to be complied with by the holder during the whole period of its validity.

#### Article 24

##### **Entry into force of the license/authorization/permit and its proof**

1. A license, authorization or permit shall enter into force immediately after publication of the relevant title in the register, unless the entry into force of the act approving it is related to the publication in the Official Journal.
2. Where a tax or fee is not applicable for the title obtainment, the title shall be published in the register immediately and automatically, together with the notification of the approving decision, according to paragraph 1 of article 22 of this law, or immediately generating acquiescence under paragraph 5 of article 22 of this law and can be withdrawn at any NLC service help desk or can be printed directly from the register.
3. In cases where a tax or fee is applicable for the title obtainment:
- a) NLC shall promptly make the relevant entry in the register, if the applicant submits the tax / fee payment document. The title is automatically and immediately published in the register and can be withdrawn at any NLC service help desk or can be printed directly from the register;
  - b) the approving decision, together with the tax /fee payment document, shall substitute the respective title if the NLC does not record the tax/fee payment.
4. If a tax or fee is applied and the applicant does not submit proof of payment within the deadline of 30 calendar days from the publication of the approving decision, the title shall be automatically deemed revoked and the NLC shall make the relevant entry in the register, unless otherwise provided by special law.

#### Article 25

##### **Title substitution**

1. In case of title loss or damage, the holder shall inform NLC and claim the title substitution. The application is filed in accordance with the procedures of this law and the approved form.
2. NLC shall cancel the title and substitute it within 2 working days from the day of the submission of application, also making the relevant entry in the register.

#### SECTION 4

##### **CHANGES, TERM EXTENSION AND REVOCATION**

#### Article 26

##### **Change of title data not related to the requirements**

1. If during the performance of activity, action or use of goods, data set out in the relevant title and not related to the license /authorization /permit requirements are factually changed, such a change shall be notified to the NLC, within a period of 30 days, upon the request of the holder.

2. The application is filed in accordance with the procedures set out for the first group and shall contain new data required to be changed.

3. If NLC observes that it deals with a similar case, it shall make the relevant changes and issue the tile changed within a period of 2 days from the date of submission of the application.

#### Article 27

##### **Change of title data related to the requirements**

1. If during the performance of activity, action or use of goods, data set out in the relevant title and related to the license/authorization/permit requirements are factually changed, such a change, whether it may prejudice or not these requirements, shall be notified by the holder immediately to the NLC and other relevant institutions, who have participated in the award of that title. Where such changes are likely to affect the license/authorization/permit requirements, the holder shall suspend, on his/her own initiative, the activity, action or use of public good.

2. The holder shall seek verification if these changes lead to the continuity of title validity with the relevant changes or its revocation.

3. The application for change of data is filed according to article 17 of this Law and is examined in the same way as a new application, according to the same group, for which a claim has been made regarding the title.

4. Where it is deemed that the changes occurred do not affect the requirements, the holder shall be supplied with the changed title, whose validity expires on the same date as that of the previous title.

5. Where it is deemed, according to this law, that changes occurred affect the requirements, the title shall be revoked.

#### Article 28

##### **License/authorization/permit deadline extension**

1. The extension of title deadline shall be possible only if provided for in the special legislation and only based on the conditions set out therein.

2. The application for deadline extension shall be treated and examined similarly as a new application of the same group, in accordance with this law.

#### Article 29

##### **License/authorization/permit revocation**

1. The titles issued under this chapter shall be revoked in accordance with the provisions in the legislation in force.

2. The title shall be also revoked by NLC in the following cases:

- a) upon the request of the holder;
- b) failure to pay the relevant tax/fee (if any);
- c) finding false data in the documents submitted to the NLC;
- ç) failure to inform of data changes, pursuant to article 26 or 27 of this law.

3. NLC takes a decision on the title revocation within the deadline of 2 working days from the determination of the revocation grounds.

4. In the case of title revocation, the tax/fee paid shall not be refunded.

### SECTION 5 APPEAL

#### Article 30

##### **Appeal**

1. Every interested party has the right to file an administrative appeal against the acts, actions or omissions of NLC or another institution, in the case of a third group.

2. The administrative appeal is examined by the NLC title holder, unless provided for in paragraph 3 of this article.

3. In case of refusal provided for in paragraph 10 of article 20 of this law, the appeal shall be examined by the other institution that has decided refusal.

4. In all other cases, the appeal is submitted upon the NLC request, in the way provided by this law. In the case provided for in paragraph 3 of this article, NLC shall publish the appeal and inform, by electronic means, the other competent institution.

5. An appeal against the decision rendered after reviewing the administrative appeal or omission, may be filed directly to the competent court for administrative issues, in accordance with the legislation in force.

## SECTION 6

### METHODS OF SUBMISSION OF APPLICATIONS AND NOTIFICATIONS TO AND FROM NLC, PUBLICATIONS AND APPROVAL OF OTHER BYLAWS

#### Article 31

##### **Submission of applications to NLC**

The applications and submission of a tariff/tax payment document to the NLC can be:

- a) filed directly to any NLC service help desk, throughout the territory of the Republic of Albania, notwithstanding the applicant's place of business, domicile or headquarters;
- b) mailed against a receipt notice to the NLC headquarters;
- c) sent by electronic means, in accordance with the legislation on electronic signature.

#### Article 32

##### **Submission to the NLC help desks**

1. The application is personally filed at the NLC help desk by the applicant or any person authorized by him/her.

2. The help desk administrator assists the interested party in completing the application form, checks the identity and requests the signature of the completed form.

3. The accompanying documents shall be submitted in original, in copies with the same probatory effect as the original or in copies accompanied by the original, which are certified to the original by the help desk officer.

4. Where the application is filed by the authorized person under paragraph 1 of this article, the document certifying the fact of being authorized shall be submitted together with the accompanying document.

5. The help desk officer issues a written confirmation of each request. The confirmation is issued according to the approved form and shall specify the type of application, date and list of accompanying documents submitted.

6. The help desk officer is obliged to take over any claims filed under this law, even if the request is incomplete.

7. The fee / tax payment document is submitted to the help desk and the relevant officer shall issue a written confirmation.

#### Article 33

##### **Delivery by mail**

1. Applications and submission of the license /authorization /permit fee /tax payment document to the NLC may be also made by mail against a receipt notice.

2. The completed application /notification form, in the case of postal service, is signed by the persons, who are responsible for the personal representation of the legal entity or natural person.

3. The documents attached shall be presented in duplicate as certified copies to the original.

4. A copy of the identity document of the person who has signed the form is also submitted together with the accompanying documents.

5. Based on the agreement with postal service bodies, the postal service officer shall issue the confirmation under paragraph 5 of article 32 of this Law.

6. The date of submission of the application to NLC is the date specified in the receipt notice.

#### Article 34

##### **Notification of decisions by NLC and title delivery**

1. NLC decisions, according to this law, shall be notified through publication in the register.
2. The date of notice under paragraph 1 of this article is the date of publication in the register.
3. The relevant title is delivered to the applicant at the help desk.

#### Article 35

##### **Deadline of publication in the register**

Any applications and decisions of NLC or another institution related to licenses/authorizations/permits under this chapter shall be published in the register by the next working day from the submission of the application or the decision or notification thereof.

#### Article 36

##### **Approval of standard procedures and forms**

1. The Council of Ministers, upon the proposal of the Minister and the responsible Minister, shall approve:

a) Detailed procedures for handling the applications for licenses /authorizations /permits and their subcategories;

b) special license/authorization/permit requirements for each of the categories, subcategories, accompanying documents, form and content of accompanying documents, as well as the validity term of the respective title;

c) special license/authorization/permit obligations for each of their categories and sub-categories, as assigned by the relevant special legislation;

ç) other competent institutions assessing the compliance with the requirements under paragraph 5 of article 20 of this Law, as well as the relevant methods and deadlines;

d) other bylaws, as defined in this chapter.

2. The Minister, together with the responsible Minister, shall approve:

a) application forms with detailed content of their sections for each category and subcategory of licenses /authorizations /permits;

b) forms for the licenses / authorizations /permits and their respective annexes.

3. The Minister, upon the proposal of the NLC title holder, approves the forms for other types of applications, notifications made at the NLC according to this law, as well as those of NLC decisions.

### CHAPTER VI

#### NLC ESTABLISHMENT, ORGANIZATION AND FUNCTIONING

#### Article 37

##### **Establishment and status**

1. The National Licensing Center is hereby established.

2. NLC is a public central institution with legal personality, dependant on the Minister, headquartered in Tirana.

3. NLC is financed by the State Budget and by its own revenues.

4. NLC has full independence in the decision making for own functions set out in article 38 of this law.

Article 38  
**NLC functions**

NLC has the following functions:

- a) deals with the procedures of licenses/authorizations/permits, change and revocation, in accordance with this law;
- b) maintain and administers the National Register of Licenses and Permits;
- c) ensures free public access, in accordance with the provisions of this law;
- ç) informs and advises the researchers and general public about the license, authorization and permit procedures
- d) gives opinion about legal or sub-legal initiatives in the field of licenses/authorizations/permits;
- dh) carries out studies on the quality of regulatory environment, supports with information, analyses and advises the central and independent institutions about their normative and organizational initiatives in the field of licenses, authorizations and permits, and the ministry and/or Council of Ministers regarding the policies improving the regulatory environment.

Article 39  
**NLC organization**

1. NLC is a unique institution and exercises jurisdiction throughout the territory of the Republic of Albania.
2. NLC provides the service to the public directly with the help desks at its headquarters, service help desks set up within the territory, service help desks at the local government units or at other public or private institutions and bodies.
3. The local government units where the service help desks are set up and operate are defined by NLC and are obliged to set up help desks according to this law.
4. The help desk service at the local government units defined under paragraph 3 of this article, is performed as a delegated function, in accordance with the provisions of this law and the legislation on organization and functioning of local government.
5. The help desks at public or private institutions and other entities shall be set up through relevant agreements with NLC, upon prior consent of the Minister.

Article 40  
**NLC direction**

1. NLC activity shall be run by the title holder.
2. The title holder is responsible for the technical, organizational, financial and human resources management of the NLC.
3. The title holder represents the institution in relations with the third parties.
4. The NLC title holder shall exercise methodological leadership and shall issue orders and instructions binding on the NLC employees, as well as for the help desk officers, in view of exercising the function assigned.

Article 41  
**Number of employees and NLC organizational structure**

1. The number of NLC employees shall be approved by the Council of Ministers as a separate item, in accordance with the law on the annual State Budget.
2. The NLC organizational structure and organigramme shall be approved by the Prime Minister, upon the proposal of the Minister, in accordance with the legislation in force.



Article 42  
**Status of the NLC title holder**

1. The head of NLC is appointed by the Minister in accordance with the legislation in force.
2. The head of NLC shall meet the general requirements set out in article 12 of the NLC Law no. 8549, dated 11.11.1999 "Status of civil servant".
3. The head of NLC shall be dismissed from office for the reasons and according to the procedures provided for in point 1 of article 21 of Law no. 8549, dated 11.11.1999 "Status of Civil Servant". The decision on dismissal of the head of NLC is taken by the Minister.
4. The head of NLC shall be subject to the provisions regulating the measures, disciplinary procedures and job assessment, as provided for in the legislation on civil servants. The Minister is "the direct superior" in the meaning of these provisions.
5. The complaint against the Minister's decision on acts issued pursuant to paragraphs 1 to 4 of this article shall be made directly to the competent court.

Article 43  
**NLC officials and employees**

1. The procedures of the legislation on civil servant, foreseen for independent institutions are applied to NLC employees, except as otherwise provided by this law. The head of NLC is "direct superior" in accordance with these provisions.
2. The employment relations of other NLC employees performing supporting duties shall be subject to the labor legislation and other legislation, with general application in the public administration.
3. An appeal against the acts of the title holder issued in accordance with paragraphs 1 and 2 of this article, is made directly to the court.

Article 44  
**Help desk officers at the local government units**

1. The service help desk officers at the local government units, where they are established, are employees of the respective local government units.
2. The respective local government unit appoints the help desk officer after the prior consent of the NLC title holder. The prior consent is given no later than 10 days from the date of submission of the proposals by the local government unit.
3. The NLC title holder determines the special professional requirements to be met by these employees and provides their professional training for the discharge of the function assigned under this law.
4. The NLC title holder claims the replacement of the officer, if the latter does not perform the duty according to the NLC quality indicators.
5. The local government unit is obliged to replace the help desk officer immediately upon the request of the NLC title holder.

Article 45  
**NLC salaries**

1. The organizational structure and levels of NLC salaries and bonuses are approved by the Council of Ministers, in accordance with the legislation in force.
2. The level of salaries and bonuses, as well as the number of service help desk personnel at the local government units, are determined by the respective councils, in accordance with the legislation in force.

Article 46  
**NLC budget**

1. NLC budget is a separate item in the State's Budget.

2. The NLC annual and mid-term draft budget is prepared by its title holder and is proposed after approval by the Minister.

3. The budget consists of all NLC revenues and expenditures, including funds for operating and capital expenses for service help desks and income generated at these help desks.

4. The funds for operating expenses, for each help desk at the local government unit are conditional funds. They are defined in the NLC budget, based on fair and objective requirements, in accordance with the preliminary assessment of the operational workload of each help desk and service quality indicators and are granted to the relevant unit in the form of a total conditional amount.

5. Capital expenditures for equipment at service help desks in local government units are incurred by NLC.

6. The local government unit, in accordance with its objective, may provide for and incur additional operational or capital expenditures to improve the services of the help desk.

#### Article 47

##### **NLC services and fees**

1. NLC generates proceeds due to performance of the functions set out in article 38 of this law and by providing other services in view of these functions.

2. The Minister determines other services provided by NLC the tariffs of which are approved, upon his/her proposal, by the Minister of Finance.

3. The fee and the relevant price for the services related to the performance of functional duties shall be approved by the Council of Ministers, upon the proposal of the Minister.

4. All fees are posted at each service help desk and in the NLC website.

#### Article 48

##### **Use of own revenues by NLC**

1. Revenues collected from fees for the performance of functions under this law, including those established at the service help desks, shall be paid to the State Budget.

2. Revenues from fees for other services generated by NLC or service help desks are only reduced to 90 percent in the State Budget, while 10 percent is used by NLC to improve the NLC operation and service.

3. NLC keeps treasury accounts in accordance with the legislation in force.

#### Article 49

##### **NLC auditing**

NLC financial activity is audited by the ministry units, in accordance with the legislation in force.

#### Article 50

##### **Reporting and accountability**

1. The Minister shall adopt specific work objectives and quality of service indicators performed by the NLC and shall supervise their achievement.

2. NLC reports to the Minister on administrative, financial management and quality of performance of services, whenever required, but not less than once a year.

#### Article 51

##### **NLC statute**

The Council of Ministers, in accordance with the principles of this law, upon the proposal of the Minister, approves the NLC statute, which includes detailed rules for its organization and functioning, division and organization of work, status of employees, reporting method, relations with other institutions and conclusion of agreements on service help desks.

CHAPTER VII  
TRANSITIONAL AND FINAL PROVISIONS  
ENTRY INTO FORCE

Article 52

**Bylaws**

1. The Council of Ministers shall be responsible that within 2 months from the entry into force of this law, it shall approve amendments to all other laws, insofar as necessary to ensure legal consistency with this law and submit them to the Assembly in the form of a single package.

2. The Council of Ministers shall be responsible that the Minister and the responsible Minister, within 2 months from the entry into force of this law, shall approve bylaws provided for in this law.

3. The Council of Ministers, Ministers and other bodies shall be responsible that within 3 months from the entry into force of this law under the Constitution and special laws, they shall approve normative bylaws in the field of permits, authorizations and licenses and approximate the bylaws, as appropriate, in accordance with the principles and provisions of this law.

Article 53

**Transitional provisions**

1. Licenses/authorizations/permits under competence of the central institutions, issued before the entry into force of this law, shall be valid until the deadline for which they are issued.

2. All central institutions that have issued licenses/authorizations/permits until the deadline provided for in paragraph 2 of article 55 of this law and which, according to this law, are handled by or through NLC, shall send to the NLC all data and documentation published in the National Register of Licenses and Permits, within this deadline.

3. All independent and central institutions stipulated in letter “b”, paragraph 3 of article 15 of this law shall be responsible to publish by 31 December 2009, in the National Register of Licenses and Permits, all data and documentation specified, in accordance with the provisions of this law on valid licenses/authorizations/permits granted by them until that date.

4. Until the operation of the electronic system of communication with NLC, for the third group of licenses/authorizations/permits, deadlines envisaged for:

a) publication of the preliminary decision by NLC under paragraph 4 of article 20 of this law;

b) publication of the decision of another institution in accordance with paragraph 5 of article 20 of this law;

shall be added, respectively, 2 calendar days for the delivery/receipt of the decision by mail against a receipt notice.

Article 54

**Repeals**

All provisions that are contrary to this law shall be repealed.

Article 55

**Commencement of effects**

1. The Chapters I, II, IV, VI and VII shall extend the effects immediately upon the entry into force of this law.

2. NLC shall begin to handle the licenses/authorizations/permits in accordance with this law and Chapter V thereof, within 6 months from the entry into force of this law, but no later than 31.5.2009.

3. The central competent institutions dealing with the licenses/authorizations/permits under the relevant legislation, before the entry into force of this law, shall continue to accept applications and handle them until the date of commencement of treatment by NLC, according to paragraph 2 of this article. The ongoing applications and those not finalized until that date shall be handled by the relevant institutions in accordance with the procedure applied before the entry into force of this law, unless the applicant withdraws the application and decides to submit it to NLC.

4. Chapter III shall extend its effects to the independent and central institutions set out in letter “b” of paragraph 3 of article 15 of this Law on 31 December 2009.

### **Transitional provisions**

*(provided by law no. 6/2015, dated 12.2.2015)*

1. All central institutions that have issued authorizations until the deadline provided for in the third paragraph of this article and which, according to this law, are treated by or through NLC, shall be responsible to send to NLC all data and documentation published in the National Register of Licenses, Authorizations and Permits, within this deadline.

2. All independent institutions and central institutions stipulated in letter “b” of point 3, article 15 of the law, shall be responsible to publish by 31.12.2015, in the National Register of Licenses, Authorizations and Permits, all data and documentation specified under provisions of this law for the valid authorizations granted by them until that date.

3. NLC shall begin to handle authorizations in accordance with this law and Chapter V of the law, no later than 30.9.2015.

4. The competent central institutions dealing with authorizations under the relevant legislation, before the entry into force of this provision, shall continue to accept claims and handle them until the date of commencement of treatment by the NLC according to paragraph 3 of this article. The ongoing applications and those not finalized until that date shall be handled by the relevant institutions in accordance with the procedure applied before the entry into force of this law, unless the applicant withdraws the application and decides to submit it to the NLC.

### **Article 56**

#### **Entry into force**

This law shall enter into force 15 days after its publication in the Official Journal.

**Promulgated by decree no.6088, dated 17.3.2009 of the President of the Republic of Albania, Bamir Topi**

### **ANNEX**

*(As amended by law no. 6/2015, dated 12.2.2015)*

| <b>Num<br/>ber</b> | <b>Number of<br/>field/category</b> | <b>Type of<br/>category</b> | <b>Field/categories of activities and/or public goods<br/>and use thereof</b>  |
|--------------------|-------------------------------------|-----------------------------|--|
|                    | Field I                             |                             | National security, public order and civil defense  |
| 1                  | 1.                                  | License                     | Production and/or trade of military and/or double-use goods (weapons, ammunition, substances, equipment, technology etc) |
| 2                  | 2.                                  | License                     | Expertise and/or professional services of civil defense  |
| 3                  | 3.                                  | License                     | Private service of physical security   |
|                    | Field II                            | License                     | Food and health  |
| 4                  | 1.                                  | License                     | Production and/or trade of foods   |

|    |            |         |  |
|----|------------|---------|--|
| 5  | 2.         | License | Services of reproduction, breeding or veterinary services  |
| 6  | 3          | License | Animal husbandry or trade  |
| 7  | 4.         | License | Production and/or trade of seeds and/or seedlings  |
| 8  | 5.         | License | Production and/or trade of plant protection products, fertilizers and/or tobacco products                    |
| 9  | 6.         | License | Primary medical, hospital or dental services   |
| 10 | 7.         | License | Production and/or trade of medicine for people or animals  |
| 11 | 8.         | License | Other health and/or hygienic-sanitary services   |
|    | Field III  |         | Environmental and basic environmental resources  |
| 12 | 1.         | Permit  | On the environmental impact  |
| 13 | 2.         | License | Expertise and/or professional services related to the environmental impact                                   |
| 14 | 3.         | License | Import of waste for the purpose of recycling, processing and/or use or import of ozone-diluting substances   |
| 15 | 4.         | Permit  | Flora exploitation and/or cultivation (land and/or water one)  |
| 16 | 5.         | Permit  | Fauna exploitation and/or breeding (land or water one)   |
| 17 | 6.         | Permit  | Exploitation of surface and/or underground waters and/or basins and their materials                          |
| 18 | 7          | License | Expertise and/or professional services related to the basic environmental sources                            |
|    | Field IV   |         | Mine, hydrocarbon and energy resources   |
| 19 | 1.         | Permit  | Mine or hydrocarbon  |
| 20 | 2.         | Permit  | For all cases stemming from the legislation on concessions   |
| 21 | 3.         | Permit  | Cases and other types of use of energy related sources   |
| 22 | 4.         | License | Expertise and/or professional services related to the sources of this field                                  |
|    | Field V    |         | Territory and construction   |
| 23 | 1.         | License | Expertise and/or professional services related to the territorial development and/or construction            |
| 24 | 2.         | Permit  | Territorial and/or construction development  |
|    | Field VI   |         | Cultural Heritage  |
| 25 | 1.         | License | Expertise and/or professional services related to the cultural heritage                                      |
| 26 | 3.         | Permit  | Restoration and/or networking of cultural heritage monuments   |
| 27 | 4.         | License | Collective administration of copyrights  |
|    | Field VII  |         | Transport  |
| 28 | 1.         | License | International road transport of passengers   |
| 29 | 2.         | License | International road transport of goods for the third parties  |
| 30 | 3.         | License | Expertise and/or professional services related to the road transport   |
| 31 | 4.         | License | International maritime transport of vehicles and/or passengers   |
| 32 | 5.         | License | For portual services   |
| 33 | 6.         | License | For railway services   |
| 34 | 7.         | License | For airport services   |
|    | Field VIII | License | Industry and other services  |
| 35 | 1.         | License | Production, deposit, transport, use and/or trade of products and/or other hazardous substances and equipment |
|    | Field IX   | License | Education and Science  |
| 36 | 1.         | License | Pre-University Education   |
| 37 | 2.         | License | Higher Education   |
|    | Field X    | License | Social care and employment   |

|    |           |         |   |
|----|-----------|---------|---|
| 38 | 1.        | License | Social care services  |
| 39 | 2.        | License | Mediation services in the labor market and/or vocational training                       |
|    | Field XI  | License | Justice and Law   |
| 40 | 1.        | License | Notary Service  |
| 41 | 2.        | License | Bailiff Service   |
| 42 | 3.        | License | Other expertise or professional services related to the civil and/or criminal rights    |
|    | Field XII |         | Public finances   |
| 43 | 1.        | License | For favored fiscal and/or customs treatment   |
| 44 | 2.        | License | Expertise or professional financial services or services related to the public finances |
| 45 | 3.        | License | Organization of gambling games  |